

URBAN DEVELOPMENT DEPARTMENT
PLANNING BRANCH

F.18(524)/A/UD/Plg./2018-19/ 5589- 5618

Date:- 09/10/2018

Sub:- SOP/Guidelines for implementation of scheme "Financial Assistance to Local Bodies" (Mukhyamantri Sadak Punarnirman Yojna)

Utilization of above fund should be carried out through the scheme-Mukhyamantri Sadak Punarnirman Yojna. This scheme will cover the following works for construction, repair and maintenance of:-

- i. Roads/Streets under any Urban Local Body
- ii. Roads/Streets in Group Housing Societies
- iii. Roads/Streets of Housing Building Societies
- iv. Roads/Streets in unauthorized regularized colonies

Proposal/estimate for the above works under the Scheme will be submitted to the UD Department on recommendation of local MLA through respective Urban Local Body (ULB)/Executive Agency of Govt. of NCT of Delhi.

Proposal will be processed by UD Department as per Govt. rules (PWD/GFR etc.). Scheme/proposal will be approved by the Minister of Urban Development.

Outline of Scheme is as under:

I. Introduction

In the Budget Speech 2018-19, vide para 23, Hon'ble Dy. Chief Minister announced that *"the Govt. has earmarked Rs. 1000.00 Crore for improving dilapidated roads and lanes, which is responsibility of Delhi Municipal Corporations. All such small lanes and roads of Delhi will be repaired by using this fund. It is expected that the Hon'ble Lt. Governor will arrange NOC from DMCs."*

In this regard, it is submitted that the GNCTD has earmarked Rs. 1000.00 Crore under the scheme "Financial Assistance Local Bodies" for improving dilapidated roads and lanes for the year 2018-19. The main aim/objective of the scheme is to improve the condition of roads and lanes of Delhi for better living conditions of citizen of Delhi.

II Legal Position

The Delhi Municipal Corporation Act, 1957 governs the functioning of all the 03 Municipal Corporations i.e. East Delhi Municipal Corporation, North Delhi Municipal Corporation and South Delhi Municipal Corporation. The New Delhi Municipal Council is governed by New Delhi Municipal Council Act, 1994 and Delhi Cantonment Board is governed by the provisions of The Cantonments Act, 2006.

III Permissible work:

In light of the above provision and Budget Speech, the funds will be allotted/dispensed to the Urban Local Bodies/executive agencies like PWD etc. for reconstruction, repair maintenance etc. for the streets/roads. The funds can be used for following works relating to improvement of dilapidated streets/roads as the streets/roads may fall in the following sub-categories:-

- i. Roads/Streets under any Urban Local Bodies
- ii. Roads/Streets in Group Housing Societies
- iii. Roads/Streets of Housing Building Societies
- iv. Roads/Streets in unauthorized regularized colonies

IV Procedure for proposals and allotment /release of funds

1. The work recommended under "Mukhyamantri Sadak Punarnirman Yojna" scheme should be conform to the general pattern of programmes being implemented by the Local Bodies/executive agencies/Govt. of NCT of Delhi. These works will be sanctioned and implemented in the same manner, as the other works of these bodies are being sanctioned and implemented.
2. Delhi Govt. has already provided separate budget for the constructions of new roads/streets & drains in unauthorized colonies. Implementing agencies have already been identified & necessary orders have been issued by UC Cell, Urban Development Deptt... Therefore, no funds shall be released for construction of roads/streets in unauthorized colonies under the scheme.
3. Funds under the schemes/programmes will be released on recommendation of local MLA to the respective Local bodies/Govt. executive agencies for taking up works/projects as per the approval of Hon'ble Minister, Urban Development Department, GNCT of Delhi.
4. The MLAs would submit written request to Pr. Secy., Urban Development Department for release of the funds under this scheme/project and would also mention the name of the the ULB/executive agency from whom they propose to have the work to be executed.
5. All estimates should be prepared by concerned ULB/executive agency, who is technically qualified and responsible for completion of all codal formalities in accordance with prescribed guidelines, norms, CPWD specifications 2009, vol. I & II, IRC specifications, CPWD work manual, GFR and instructions issued from time to time for work and with the approval of the Competent Authority of the ULB/executive agency as the UD Department has no in-house expertise in terms of technical and financial aspects to examine such proposals so as to ensure that they adhere to the laid down guidelines of finance and technical aspects of civil works relating to construction, repair and maintenance of Roads/streets. On the other hand, the Urban Local Bodies/executive agencies have got qualified engineers/technical experts and

also qualified planning & financial/accounts functionaries who have the adequate experience of working of all such type of works/projects. They also have details of the previous records relating to repair, maintenance and construction of all such streets. Therefore, the concerned urban local bodies/executive agency shall submit their proposals to the Urban Development Department after proper examination with regard to adherence to all technical and financial guidelines applicable for the proposal/project with the approval of the Competent Authority. ULB/executive agency will ensure that proposal is in consonance with the extant guidelines relating to technical and financial aspects. The executing agency/ULB will be entirely responsible for adherence to all financial/technical guidelines.

6. Executing agencies/ULBs shall submit their proposal of requirement of funds to Urban Development Department for carrying out the works and Urban Development Department will release the funds to the concerned executive agency after the approval of the Competent Authority. The proposal will be initiated by Accounts Branch of U.D. Department along with recommendation for release of funds and then examined by the Planning Branch as well as budgetary provision(except those relates to unauthorized colonies). Thereafter the proposal will be submitted to the Competent Authority for approval of the Hon'ble Minister (UD). It shall be responsibility of the executive agencies ULB to further monitor the Physical and Financial progress of the work till its completion.
7. The Urban Local Bodies/Executive agencies as mentioned above shall submit the proposal/estimate for the work to be executed with details of the work, its locations, detailed cost estimate and layout plan etc (for keeping in record). The estimate will be prepared as per the DSR-2016 as adopted by GNCTD vide Pr. Secretary (Finance) Order No. 8/2/2007-A/CD-01295543/JS (fin.)/1376-1499 dated 14th May, 2018 (Copy as Annexure-A). On the basis of aforesaid information, funds will be released and placed at the disposal of the ULB/executing agency. The Urban Local Bodies/Executive agencies shall utilize the funds in accordance with CPWD Manual, GFRs and instructions issued from time to time for the work. The Urban Local Bodies/Executive agencies shall be required to open separate bank accounts for the scheme/programme and the completion certificate (as per CPWD work manual) of the work along with the utilization certificates (as per GFR) shall also be required to be furnished after the execution of works or by the end of financial year whichever is earlier, to UD department, GNCTD.
8. The proposals/estimates for the above works under the Scheme will be submitted by urban local bodies/executive agencies viz. 03 DMCs, New Delhi Municipal Council, Delhi Cantonment Board, PWD, I&FC Department, DUSIB and DSIIDC of Govt. of NCT of Delhi to the UD Department on recommendation of the local MLA and approval of Hon'ble Minister, UD. Either works could be carried out by the concerned ULB for other agencies/departments as the case may be. NOC is required from concerned landowning agency as and where



applicable. The ULB/executive agency will process the case as per extent law/Rules applicable.

9. The limit of this scheme for sanction of one work is only upto Rs.2.00 cr. (Rupees two crore only) for scheme/projects other than works as per financial powers delegated to Administrative Secretary vide OM dated 28-03-2017 (Copy as Annexure-B).
10. All statutory dues/payments will be made as per rules/norms issued by the Govt. from time to time. Contingent, third party quality control and labour CESS shall be discharged at prescribed rates as per norms. Departmental charges shall not be charged in the estimate.
11. The executive agencies shall ensure that the work is not repeated in any case in other scheme, it will also be ensured by them that no other fund is utilized or is being utilized or has been utilized for the said project/proposal so as to ensure that there is no overlapping or duplication.
12. Funds will be released in two installments. 1st installment of 50% of estimated cost will be released at the time of sanction of project/scheme. Balance amount will be released after the completion of work.
13. All payments to the Contractors by executive agencies/ULBs and other Institutions etc. above Rs. 5000/- may be made through electronic mode i.e. RTGS, NEFT, and ECS.
14. The unspent amount will be refunded to the UD Deptt. along with interest if any after completion of work. Separate cheque is required in respect of refund of unspent balance and interest thereon in the name of PAO-VI.
15. The warranty of maintenance period of roads/streets should be atleast 5 years from the date of completion of work, for which ULBs/executive agencies will be responsible.
16. The implementing agencies/departments will ensure that all preparatory steps are taken as per the established procedure and work order is issued within a period of maximum 60(sixty) days after the funds are released by Urban Development Departments to them.
17. In order to comply with the orders of Central Information Commission (CIC), to fulfill the obligations as required under Rule – 4(1) of the Right to Information Act, 2005 and for the sake of transparency, ULBs/executive agencies will upload on their websites full details of sanctioned works, specifications, date of start and completion of the works, name of contractor and total amount of contract relating to the said scheme separately for Mandatory Funds released from time to time.
18. Wherever such constructions are taken up under the scheme, information boards displaying the name of scheme & other details of the work, shall be erected as specified by the UD

Am

Department. One board be erected for cost of Rs.20 lacs. For every additional cost of Rs.20 lacs one board be added. If the project cost is Rs.2 crore, then 10 boards be erected.

This issues with the approval of the Hon'ble Dy. Chief Minister, Govt. of NCT of Delhi.

(ASHOK KUMAR)
Joint Director (Plg.), UD

F.18(524)/A/UD/Plg./2018-19/ 5589- 5618

Date:- 09/10/2018

1. All Hon'ble MLAs, NCT of Delhi
2. Secretary to Hon'ble CM, Delhi
3. Secretary to Hon'ble Dy. CM, Delhi
4. Secretary to Hon'ble Speaker, Vidhan Sabha, Delhi with the request to inform all the Hon'ble Members of Legislative Assembly
5. Secretary to Hon'ble Minister (Development, Labour, GAD), Delhi
6. Secretary to Hon'ble Minister (Revenue, Transport, IT, AR & Law), Delhi
7. Secretary to Hon'ble Minister (Tourism, Education, Finance, Planning & others), Delhi
8. Secretary to Hon'ble Minister (Food & Supply, Environment & Forest), Delhi
9. Secretary to Hon'ble Minister (Social Welfare, SC & ST), Delhi
10. Secretary to Minister (UD), UD Department, GNCTD, Delhi Sectt., Delhi
11. OSD to Chief Secretary, GNCTD, Delhi Sectt., New Delhi
12. Pr. Secretary (Finance), GNCTD, Delhi Sectt., New Delhi
13. Pr. Secretary (Planning), GNCTD, Delhi Sectt., New Delhi
14. Secretary, (I&FC), GNCTD, L.M Bund Office Complex, Shastri Nagar, Delhi
15. Pr. Secretary, Public Works Department, 5th Level, B Wing, Delhi Secretariat, I.P. Estate, New Delhi-002
16. Secretary, New Delhi Municipal Council, Palika Kendra, Parliament Street, New Delhi-110001
17. Secretary, Power Department, GNCTD, 8th Level, B-Wing, Delhi Secretariat, New Delhi
18. Vice Chairman, DDA, Vikas Sadan, INA, New Delhi
19. Commissioner, North DMC, Dr. SPM Civic Centre, JLN Marg, New Delhi.
20. Commissioner, South DMC, Dr. SPM Civic Centre, JLN Marg, New Delhi.
21. Commissioner, East DMC, Plot No.419, Udyog Sadan, Patparganj Industrial Area, Delhi-110092
22. Chief Executive Officer (Delhi Cantt. Board DCB), Office of Cantonment Board, Sadar Bazar, Delhi Cantt., Delhi-110010
23. Managing Director (DSIIDC), Delhi State Industrial And Infrastructure Development, Bombay Life Building, Connaught Place, New Delhi-110001
24. Chief Executive Officer (DUSIB), GNCTD, PunarwasBhawan, I.P. Estate, New Delhi, Delhi-02
25. Chief Executive Officer, Delhi Jal Board, Jhandewalan, Karol Bagh, New Delhi-110005
26. Managing Director, ICSIL, Administrative Building, Above Post Office, Okhla Industrial Estate, Phase-3, New Delhi, Delhi 110020
27. Managing Director (DTTDC), Delhi Tourism And Transport Development Corporation, 18-A, D.D.A. SCO Complex, Defence Colony, New Delhi-110024
28. Special Director General (HQ) (CPWD), Central Public Works Department, A-Wing, NirmanBhawan, New Delhi-110108
29. Assistant Programmer, Urban Development Department, GNCTD, 9th Level, Delhi Secretariat, New Delhi, with the request to upload on the departmental website.

Copy for information to:

1. PS to Pr Secretary (UD), GNCTD, UD Department, 9th Level, Delhi Secretariat, New Delhi-110002

(ASHOK KUMAR)
Joint Director (Plg.), UD