

GOVERNMENT OF NCT OF DELHI
DEPARTMENT OF URBAN DEVELOPMENT
9TH LEVEL, 'C' WING, DELHI SECTT. NEW DELHI-110 002

F.7(1204)UD/Admn./2023/CD-021751481/ 569-75

Dated: 30/04/25

ORDER

In partial modification to this department order of even number, dated 15-4-2025, following changes/additions in the work distribution is hereby ordered, with retrospective effect :-

Officer	Part of work - allocation made vide order, dt. 15-4-25	Modification / Partial addition	Reporting to
Sh. Manoj Kumar Pandey, DANICS-2015 Joint Secy.(UD) / DDLB	Assembly/Vidhan Sabha/Lok Sabha/Rajya Sabha Questions/ Matters & related issues regarding UC Cell	Assembly/Vidhan Sabha/Lok Sabha/Rajya Sabha Questions/ Matters & related issues regarding local bodies and	SS-I(UD)
		All matters pertaining to LB-I, LB-III branch and Work related to IC Cell, Chief Secretary's conference	SS-I(UD)
			SS-I(UD)
Sh.Amitabh Kundoo, Dy.Secy.	Matters pertaining UC Cell	All matters pertaining to LB-II branch and Unauthorized Colonies Cell	SS-I(UD)
Sh.Arvind Jain, Dy.Secy.	State Names Authority (SNA)	NIL	-
Sh. J.P. Meena, Dy.Secy.	State Names Authority (SNA) Parliament & Assembly Cell	State Names Authority (SNA) Parliament & Assembly Cell	SS-II(UD) SS-II(UD)
	Coordination Work	Coordination Branch (reporting as per subject matter)	SS-I(UD)/ SS-II(UD)

Rest of the contents remain unchanged and effective. This issues with approval of the Addl.Chief Secretary (UD).

Dy. Secretary (Admn.)

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Dated: 30/04/25

Copy forwarded for information and necessary action to the followings :-

1. PPS to Addl. Chief Secretary (UD), UD Department.
2. PS to Spl. Secretary-I (UD)/ PS to Spl. Secretary-II (UD)/ PS to Joint Secretary(UD)/ PS to Director(Planning), UD Department.
3. All Deputy Secretaries, UD Department, Delhi Sectt., New Delhi
4. Incharge of concerned branch.
5. Officer/Official concerned.
6. Asstt. Programmer(UD)
7. Guard file.

Dy. Secretary (Admn.)

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F.7(1204)UD/Admn./2023/CD-021751481/352-58 Dated: 15/04/25

ORDER

In supersession of all previous orders, the work distribution in respect of following Officers is hereby ordered, with immediate effect :-

	Description	Reporting to	Link Officer
Sh. Manoj Kumar Pandey, DANICS-2015 Joint Secy.(UD)/DDL B	Local Bodies-I	SS-I(UD)	Sh.Amitabh Kundoo, Dy.Secy.
	Issues related to DMC Act, Bills & Rules and Bye Laws Policy matters of MCDs, Master Plan of Delhi		
	Work of various committee such as Municipal Valuation Committee, Municipal Taxation Tribunal, etc. Solid Waste management Rules, 2016	SS-I(UD)	
	Release of funds to MCDs as per recommendations of DFC Plastic Waste Management Rules, 2016 and pollution covered by plastic.	SS-I(UD)	
	Matters relating to Local Bodies including DDA	SS-I(UD)	
	Matters relating to financial assistance to Local Bodies under Plan & Non-Plan Schemes	SS-I(UD)	
	Slaughter House & its related matter	SS-I(UD)	
	Local Bodies-III		
	Proposals for framing/ Amendment of Recruitment u/s 484A of all three Corporations	SS-I(UD)	
	Compilation of ATR on important reference received from Municipal Corporation	SS-I(UD)	
	Assembly/Vidhan Sabha/Lok Sabha/Rajya Sabha Questions/ Matters & related issues regarding local bodies and UC Cell	SS-I(UD)	
	Implementation of Street Vendors Act, 2014 & Rules, PM SVANidhi	SS-II(UD)	
	Press Thada/ Dhobi Thada	SS-I(UD)	
	Right of Way RoW	SS-I(UD)	
	DDMA related Matters	SS-I(UD)	
	PMAY matters	SS-II(UD)	
	SRDC Matters	SS-II(UD)	
	State Election matters	SS-II(UD)	
	Implementation of Street Vendors Act, 2014 & Rules, PM SVANidhi	SS-II(UD)	
	MSPY Mukhyamantri Sadak Punarnirman Yojna (MSPY) and any other Scheme related issues	SS-I(UD)	Sh. J.P. Meena, Dy.Secy.
	IC Cell International Cooperation	SS-I(UD)	
Sh.Amitabh Kundoo, Dy.Secy.	Local Bodies-II All the Court Cases of Local Bodies Branch	SS-I(UD)	Sh.Sanjay Sharma, Dy.Secy.
	CVC matters/ complaints/ Vigilance matters of ULBs	SS-I(UD)	
	Ease of doing Business	SS-I(UD)	
	Niti Ayog matters	SS-I(UD)	
	Service matters of Group-A services in Local Bodies	SS-I(UD)	
	RTI, DRTI, Online RTI, CIC matters pertaining to Local Bodies	SS-I(UD)	
	Unauthorized Colonies Matters related to development works in unauthorized colonies including release of funds to the executing agencies i.e. I&FC and DSIIDC etc	SS-II(UD)	
	Matters related to regularization of unauthorized colonies and related court cases etc	SS-II(UD)	
	Proposals related to shifting of the HT/LT Lines/Street Lights	SS-II(UD)	
	Any other work assigned from time to time		

Contd.....

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	Description	Reporting to	Link Officer
Sh.Arvind Jain, Dy.Secy.	Head of Office(UD)/Admn./Caretaking/Vig.	SS-I(UD)	Sh. J.P. Meena, Dy.Secy.
	Administrative/Service/Caretaking matters of all officers/officials of UD Department	SS-I(UD)	
	Vigilance matters in r/o Cadre & Ex-Cadre officers/officials working in UD Department	SS-I(UD)	
	State Names Authority (SNA)	SS-II(UD)	
	Nodal Officer RTI & Grievance Cell	SS-I(UD)	
	All court matters pertaining to the branch	SS-I(UD)	
	Forwarding of complaints / grievances, RTI matters etc	SS-I(UD)	
	Matters related to IIM-Ahmedabad work study	SS-II(UD)	
	Development Schemes Branch	SS-I(UD)	
	Matters related to MLALAD & CMLAD Branch	SS-I(UD)	
	He will be the Nodal Officer of all online portals/modules which were run by Sh. Vikas Goyal, Dy.Secy. (who has been transferred out of department)	SS-I(UD)	
	Any other work assigned from time to time		
	Description	Reporting to	Link Officer
Sh. J.P. Meena, Dy.Secy.	BSUP/DUSIB		Sh.Arvind Jain, Dy.Secy.
	All matters/proposals related to DUSIB/BSUP & JnNURM including release of funds	SS-II(UD)	
	Work related to Deedayal Jan Aajeevika Yojana (Shehari) [DJAY(S) formerly known as NULM] including proposals received from State Mission Directorate (NULM)	SS-II(UD)	
	Parliament & Assembly Cell/SNA/Coordination Cell		
	Parliament & Assembly Cell	SS-I(UD)	
	IC Cell, Chief Secretary's conference	SS-I(UD)	
	Coordination Work	SS-I(UD)	
	Assembly/Vidhan Sabha/Lok Sabha/Rajya Sabha Questions/ Matters relating to Urban Development Department & related issues	SS-II(UD)	
	Other Matters		
	NHRC matters, STF/DTF on encroachments	SS-II(UD)	
	State Names Authority (SNA)	SS-II(UD)	
	Plastic Waste Management Cell	SS-II(UD)	
	Work related to the quality of air	SS-II(UD)	
	Single Use Plastic (SUP)	SS-II(UD)	
	Any other work assigned from time to time		

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Sh.Sanjay Sharma, Dy.Secy.	Description	Reporting to	Link Officer
	<u>SBM/AMRUT</u>		Sh.Amitabh Kundoo, Dy.Secy.
	Swachh Bharat Mission (SBM), Smart Cities	SS-II(UD)	
	Matters related to G-20	SS-II(UD)	
	Atal Mission for Rejuvenation and Urban Transformation (AMRUT)	SS-II(UD)	
	<u>Water Branch & IDMC Cell</u>		
	All works pertaining to Water Branch/Delhi Jal Board (DJB)/IDMC including release of funds	SS-I(UD)	
	Amendment in Delhi Water Board Act	SS-I(UD)	
	River Yamuna Management issues	SS-I(UD)	
	Notification of Recruitment Rules for various posts in DJB	SS-I(UD)	
	Nomination of Member in Delhi Jal Board and issue of Gazette Notifications/ other administrative work of DJB	SS-I(UD)	
	All matters relating to IDMC cell	SS(Environment)	
	Any other work assigned from time to time		

This issues with approval of Addl.Chief Secretary(UD).

(S.M. Ali , IAS)
Spl. Secretary-I (UD)

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6. Asstt. Programmer(UD)
7. Guard file.

Section Officer(Admn.)