

URBAN DEVELOPMENT DEPARTMENT
GOVT. OF NCT OF DELHI
(PLANNING BRANCH)

F.18B(373)/UD/MLALADS/2021-22/262-289

Dated: 30/06/2023

Sub:- Guidelines for implementation of "Chief Minister Local Area Development Scheme" (CMLADs).

1. BACKGROUND

Under the Budget Estimates 2022-2023, provision for a sum of Rupees 300 crores has been made under Major Head '4217' of the Urban Development Department for the scheme titled 'Chief Minister Local Area Development'. The scheme has been formulated to undertake supplementary general development works at the local level.

This scheme will allocate funds for local area development that are brought to the notice of the Hon'ble Chief Minister and will essentially supplement the efforts already undertaken under other schemes and initiatives of the government.

2. SALIENT FEATURES

The proposals for development works under the scheme will be submitted to the Hon'ble Minister for Urban Development for the perusal of the Hon'ble Chief Minister with estimates prepared by/through the relevant Urban Local Bodies (ULBs) or an Executive Agency of GNCTD or any other Govt. Agency, Govt. owned PSU.

The works recommended under this scheme shall supplement the general pattern of programmes being implemented by the Urban Local Bodies/Departments/Agencies of GNCTD. These works will be sanctioned and implemented in the same manner, as the other works of these bodies are being sanctioned and implemented.

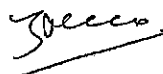
The upper limit of sanctioned amount for one work shall not exceed Rs.2.00 Crores (Rs. Two Crores Only).

3. List of Permissible Works

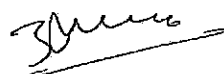
The permissible works under CMLAD Scheme shall be only those specified in the Schedule contained at Annexure A,B,C,D or any work suggested by Hon'ble Chief Minister from time to time or any new type of works being added to MLALAD guidelines from time to time.

4. Procedure of proposal and release of funds:

- i. The work proposed/recommended under Chief Minister Local Area Development (CMLAD) scheme should be conform to the general pattern of programs being implemented by the Local Bodies/Executive Agencies/Govt. of NCT of Delhi. These works will be sanctioned and implemented in the same manner, as the other works of these bodies are being sanctioned and implemented.
- ii. Funds under the schemes will be released only after due approval of Hon'ble Chief Minister.



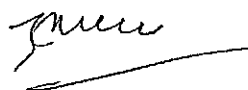
- iii. Under the Scheme, any public representative or RWA or Society may submit a proposal to the Hon'ble Minister for Urban Development for the perusal of the Hon'ble Chief Minister with proper financial estimates prepared by/through the relevant Urban Local Bodies (ULBs) or an Executive Agency of GNCTD (which take up works under other development schemes like MLALAD, MPLAD, etc.)
- iv. If the proposal does not contain the required estimates from relevant ULB/Executing Agency the proposal, if allowed, may be sent to the ULB/Executing Agency by UD Department with directions to prepare the estimates and put up the same to Minister (UD).
- v. The proposals shall be considered under relevant rules with the consideration that the same work has not been undertaken/scheduled to be undertaken under any other scheme/work of the Government.
- vi. Thereafter, the proposal shall be forwarded for the approval of the Hon'ble Chief Minister with complete details of the work, its locations, cost estimate and layout along with the proposals and financial estimates.
- vii. For the development works identified by the Hon'ble Chief Minister's office, suo moto or on receipt of a communication in this regard, the Urban Development Department shall get financial estimates prepared by relevant local body/executive agency and submit the same as per procedure above. Such works do not require a re-approval by the Hon'ble Chief Minister.
- viii. The estimates prepared by the concerned local body/executive agency shall be for completion of all codal formalities in accordance with prescribed guidelines, norms, DSR, CPWD specifications, IRC specifications, CPWD work manual, GFR and instructions as adopted by GNCTD as well as amended from time to time by Finance Department, GNCTD.
- ix. Once approved by the Hon'ble Chief Minister, funds will be released and placed at the disposal of the local body/executing agency in a time bound manner. The concerned local body/executive agency shall utilize the funds in accordance with CPWD Manual, GFR and instructions issued from time to time for the work.
- x. All statutory dues/payments will be made as per rules/norms issued by the Govt. from time to time. Contingent, third party quality control and labor cess shall be discharged at prescribed rates as per norms.
- xi. Departmental charges shall not be charged in the estimate.
- xii. The Implementing Agencies/Departments shall ensure that the work is not repeated in any case in other scheme, it will also be ensured by them that no other fund is utilized or is being utilized or has been utilized for the said project/proposal so as to ensure that there is no overlapping or duplication.
- xiii. The implementing agency/department shall ensure that all preparatory steps are taken as per the established procedure and work order is issued within a period of maximum 60 (sixty) days after the funds are released by Urban Development Departments to them.



- xiv. Funds under the scheme shall be released in three instalments. 1st instalment of 25% of estimated cost at the time of sanction of project/scheme. 2nd instalment of 50% of the work/project i.e. Tendered Amount (-25% of 1st instalment) after awarding work order and upon proposal submitted to UD Department and remaining 50% of the work order at the time of completion of work.
- xv. The total expenditure incurred shall not exceed beyond the A/A & E/S without the permission of the Hon'ble Chief Minister.
- xvi. Diversion of funds from one work to another is not allowed.
- xvii. Any kind of deviation in Sanctioned work is not allowed.
- xviii. All necessary permissions shall be obtained by the executing agencies before submitting the proposals of the works or awarding/execution of the work.
- xix. All payments to the Contractors by Executive Agencies/ULBs and other Institutions etc. above Rs. 5000/- may be made through electronic mode i.e. RTGS, NEFT, and ECS.
- xx. The unspent amount will be refunded to the UD Deptt. along with interest if any, after completion of work. Separate cheque is required in respect of refund of unspent balance and interest thereon in the name of PAO-VI.
- xxi. In order to comply with the orders of Central Information Commission (CIC), to fulfill the obligations as required under Rule- 4(1) of the Right to Information Act, 2005 and for the sake of transparency, executive agencies will upload on their websites full details of sanctioned works, specifications, date of start and completion of the works, name of contractor and total amount of contract relating to the said scheme separately for Mandatory Funds released from time to time. As per C.I.C. direction after completion of work, the name of work with amount spent will be display on sign board fixed for list of development work under CMLAD Scheme.
- xxii. The progress of works will be monitored, both in physical and financial terms on monthly basis by the Executing Agency and quarterly reports will be furnished to UD Department, GNCTD in a time bound manner.
- xxiii. The Executing Agencies will submit the completion report and a certificate from concerned MLA/Requesting Representative/UD Minister (in case of suo moto proposal by Hon'ble Chief Minister) relating to satisfactory completion of works to the UD Department.
- xxiv. Executing Agency will maintain a separate Inventory/Stock Register for items procured under CMLAD Scheme.

5. Non-Lapsable Fund

The funds under CMLAD scheme shall be considered and treated as non-lapsable, therefore, the release of funds under this scheme, if not fully utilized due to unavoidable circumstances and unreleased fund left with the government in a particular year, shall be carried forward/released for subsequent years.



6. Monitoring Arrangements

The implementation will be regularly monitored by the Government. The senior officers of the implementing departments/agencies shall regularly inspect the works being undertaken and submit quarterly reports to Urban Development Department for effective monitoring and a report on the physical and financial progress made in respect of each work is to be submitted to the UD Department at the time of request for release of funds.

This issues with the prior approval of Hon'ble Minister (UD), Govt. of NCT of Delhi.


DY. SECRETARY (CMLADS)

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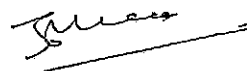
Dated: 30/06/2023

1. All Hon'ble MLAs, NCT of Delhi.
2. Secretary to Hon'ble Chief Minister, Delhi.
3. Secretary to Hon'ble Dy. Chief Minister, Delhi.
4. Secretary to Hon'ble Speaker, Vidhan Sabha, Delhi with the request to inform all the Hon'ble Members of Legislative Assembly.
5. Secretary to Hon'ble Minister (Labour Department, GAD), Delhi.
6. Secretary to Hon'ble Minister (Revenue, Transport, IT, AR & Law), Delhi.
7. Secretary to Hon'ble Minister (Tourism, Education, Finance, Planning & Others), Delhi.
8. Secretary to Hon'ble Minister (Food & Supply, Environment & Forest), Delhi.
9. Secretary to Hon'ble Minister (Social Welfare, SC & ST), Delhi.
10. Secretary to Minister (UD), Urban Development Department, GNCTD, Delhi Secretariat, I.P. Estate, New Delhi.
11. OSD to Chief Secretary, GNCTD, Delhi Sectt., Delhi.
12. Pr. Secretary (Finance), GNCTD, Delhi Sectt., Delhi.
13. Pr. Secretary (Planning), GNCTD, Delhi Sectt., Delhi.
14. Secretary (I&FC), GNCTD, L.M. Bund Office Complex, Shastri Nagar, Delhi.
15. Pr. Secretary, Public Works Department, 5th Level, "B" Wing, Delhi Secretariat, I.P. Estate, New Delhi - 110002.
16. Secretary, New Delhi Municipal Corporation, Palika Kendra, Parliament Street, New Delhi - 110001.
17. Secretary, Power Department, GNCTD, 8th Level, B-Wing, Delhi Secretariat, New Delhi.
18. Vice Chairman, DDA, Vikas Sadan, INA, New Delhi.
19. Commissioner, Municipal Corporation of Delhi, Dr. SPM Civic Centre, JLN Marg, New Delhi.
20. Chief Executive Officer, Delhi Cantonment Board, Office of the Cantonment Board, Sadar Bazar, Delhi Cantt., Delhi - 110010.
21. Managing Director, Delhi State Industrial and Infrastructure Development Commission, Bombay Life Building, Connaught Place, New Delhi - 110001.
22. Chief Executive Officer, Delhi Jal Board, Jhandewalan, Karol Bagh, New Delhi.
23. Managing Director, ICSIL, Administrative Building, Above Post Office, Okhla Industrial Estate, Phase - 3, New Delhi - 110020.

24. Managing Director, Delhi Tourism and Transport Development Corporation, 18-A, DDA SCO Complex, Defence Colony, New Delhi - 110024.
25. Special Director General (HQ), Central Public Works Department, "A" Wing, Nirman Bhawan, New Delhi - 110108.
26. Controller of Accounts, Urban Development Department, GNCTD, 10th Level, Delhi Secretariat, I.P. Estate, New Delhi.
- ✓ 27. Assistant Programmer, Urban Development Department, GNCTD, 9th Level, Delhi Secretariat, I.P. Estate, New Delhi with the request to upload on the departmental website.

Copy for information to:

1. PS to Secretary (UD), GNCTD, Urban Development Department, 9th Level, Delhi Secretariat, I.P. Estate, New Delhi - 110002.



DY. SECRETARY (CMLADS)