

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DEPARTMENT OF URBAN DEVELOPMENT
9th LEVEL, DELHI SECRETARIAT, NEW DELHI-110 002
Phone-23392218 & Fax-2339258/57

F.No.PS/Secy./UD/2012/Pt.-I/525-531

Dtd: 23-4-2012

ORDER

Subject: Trifurcation of MCD – Centralized Departments.

Consequent to the trifurcation of Municipal Corporation of Delhi, the Government of NCT of Delhi has approved that the following departments will be maintained centrally for all the three Corporations under the control of the Director of Local Bodies: -

- | | |
|--------------------------|---------------------------|
| 1. Toll Tax | 2. Information Technology |
| 3. Printing & Stationery | 4. Election Office . |

R.K. Srivastava 23/4/12
(R.K. SRIVASTAVA)
SECRETARY (UD) &
DIRECTOR OF LOCAL BODIES

Copies for information to:-

1. Pr. Secretary to the Hon'ble Lt. Governor, Raj Niwas, Delhi
2. Pr. Secretary to the Hon'ble Chief Minister, Delhi Sectt., New Delhi
3. OSD to Chief Secretary, GNCT of Delhi, Delhi Sectt., New Delhi
4. All Principal Secretaries/Secretaries of GNCTD departments
5. Commissioner, MCD, Dr. SPM Civic Centre, JLN Marg, New Delhi
6. Addl. Commissioner(Estt.), MCD, Dr. SPM Civic Centre, New Delhi
7. Supdt./DLB/UD, Delhi Sectt., New Delhi – to upload in UD website.

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9TH LEVEL, DELHI SECRETARIAT, NEW DELHI-110 002
Phone-23392218 & Fax-2339258/57

F.No.PS/Secy./UD/2012/Pt.-I/ 532-538

Dtd: 23-4-2012

ORDER

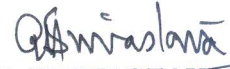
Subject: Trifurcation of MCD - Maintenance of records.

Consequent to the trifurcation of Municipal Corporation of Delhi, the Government of NCT of Delhi has approved that the Central Record Room set up in the zonal office premises of Civil Lines Zone shall remain under the control of Director of Local Bodies. All closed Records will be kept in the Central Record Room. All the Resolutions passed by the Corporation and the Standing Committee upto the year 2000 will be sent to the Central Record Room by the Municipal Secretary. In respect of Corporation's and Standing Committee Resolutions from the year 2001 onwards, the Municipal Secretary shall make four copies of each resolution; send one copy each to the three Corporations and one copy to the Central Record Room.

Similarly, individual department will prepare the **Guard and Policy file**, make four copies of each file and send one copy to each Corporation and one copy to Central Record Room.

In respect of current files, the following procedure will be followed: -

- (i). If the files pertain to entire MCD, four copies of each file will be made and one copy be given to each Corporation and one copy be retained in the Central Record Room.
- (ii). If the current files pertain to a particular zone, the same will be sent to the concerned Corporation in which the zone falls.


(R.K. SRIVASTAVA) 23/4/12
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F.No.PS/Secy./UD/2012/Pt.-I/539-545

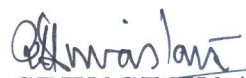
Dt.: 23-4-2012

ORDER

Subject: Trifurcation of MCD – Usage of Common facilities/assets.

Consequent to the trifurcation of the Municipal Corporation of Delhi, the Government of NCT of Delhi has approved that the following common facilities and assets will continue to be used by all the three Corporations. However, these facilities/assets shall remain under the administrative control of the concerned Corporation in which they fall. The other Corporations will pay usage charges for using these facilities to be decided by the Director of Local Bodies in consultation with the three Commissioners: -

1. Land Fill Sites
2. Slaughter House
3. Ghogha Dairy Project
4. Technical Laboratories at Alipur Road
5. Central Record Room in Civil Lines Zone
6. Data Centre .


(R.K. SRIVASTAVA) 27/4/12
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