

GOVERNMENT OF NCT OF DELHI  
URBAN DEVELOPMENT DEPARTMENT  
(PLANNING BRANCH)  
RECEPTION BLOCK, DELHI SECRETARIAT  
I.P. ESTATE: NEW DELHI-110002

F.18 (694)/A/UD/Plg./2023-24/ 4640-4641

Dated: 16/10/23

To,

The Director (DIP),  
Dte. of Information and Publicity  
Old Secretariat,  
Delhi 110054.

Sub: Regarding publishing of Notice for Selection of candidates for the post of Associate Town and Country Planner in NCR Planning & Monitoring Cell, GNCTD on Contract basis in two daily leading News paper (One English – The Hindustan Times & one Hindi – Danik Jagran).

Sir,

I am directed to request you that the attached Notice for Selection of candidates for the post of Associate Town and Country Planner in NCR Planning & Monitoring Cell, GNCTD on Contract basis may please be published in the following leading news paper immediately.

1. The Hindustan Times (English)
2. Danik Jagran (Hindi)

Further, it is informed that the approval of the Hon'ble Minister (UD) has already been obtained as per the circular dated 02.06.2016 (copy enclosed).

This may be treated as “MOST URGENT”

Encl: as above

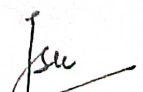
Yours Sincerely,

  
Dy. Director (Plg.)

Dated: 16/10/23

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✓ Copy to Asstt. Programmer, UD Department, 9<sup>th</sup> Floor, Delhi Secretariat, New Delhi, with the request to upload the notice for selection of candidates for the post of Associate Town and Country Planner in NCR Planning & Monitoring Cell, GNCTD on Contract basis in UD Department Website.

  
Dy. Director (Plg.)

## Terms & Conditions

### **(A) SELECTION CRITERIA**

The Selection of willing and eligible candidates (fresh or Retiree) for filling up of one post of Associate Town and Country Planner on contract basis in the Pay Level-11 of Pay Matrix Rs.67,700-2,08,700/- ( as per 7th CPC) in NCR Planning & Monitoring Cell, Department of Urban Development, GNCTD shall be made by the Selection Committee through Interview who will recommend a panel of suitable candidates from amongst the applicants.

### **(B) EDUCATIONAL QUALIFICATIONS AND EXPERIENCE:**

- (i) Post Graduate Degree in Town or City or Urban or Housing or Country or Rural or Infrastructure or Regional or Transport or Environmental Planning from a recognized University or Institute.
- (ii) Five years' experience in the field of Urban and Regional Planning or Development Control or Town Planning Laws or Geographic Information System in the Central Government or State Government or Union Territories or Universities or Recognized Research Institutions of Public Sector Undertakings or Semi-Government or Autonomous or Statutory Organizations.

or

Retired Group 'A' Gazetted Officer from any Central Government/State Government/Union territory Administrations/ Boards/ Corporations /PSUs/Autonomous body of which 05 years should be in Govt. Department of any State in Urban Development Affairs/ Urban Planning. Applicant should have retired at least in the Pay Level-11 of Pay Matrix Rs.67,700-2,08,700/- ( as per 7th CPC)

### **(C) TERMS AND CONDITIONS OF APPOINTMENT**

(a) The engagement of the candidate shall initially be for a period of one year which can be extended beyond one year on satisfactory performance after the approval of the Competent Authority, but in case of retiree, it shall not be beyond 65 years. The extension beyond one year on every occasion shall be with the prior approval of the Competent Authority.

(b) The pay shall be determined as under:

i) The pay shall be in the Pay Level-11 of Pay Matrix Rs.67,700-2,08,700. In case of fresh candidate, selected candidate shall be entitled to get remuneration at the minimum of respective Level of Pay Matrix i.e. basic salary plus dearness allowance and no increment shall be allowed during the term of the contract period.

ii) The remuneration of retiree/ pensioner of his/her engagement will be fixed at the stage of the last basic pay drawn by him/her before retirement minus pension before commutation plus DA as applicable from time to time. No other allowance, whatsoever, shall be payable to him/her. However, he/she will continue to draw separately any pension sanctioned to him/her and shall retain any other form of retirement benefits;

(c) The candidate engaged on contract basis shall be entitled for leave as per DOP&T Orders, GOI and no leave of any other kind will be admissible. In case of availing leave beyond this limit, his/her salary shall be deducted on pro rata basis;

(d) The candidate engaged on contract basis shall observe office hours as per the norms of the department /organization in which he/she shall be engaged. Further, he/she shall devote his/her whole time to his duties during the period of contract and shall not accept any other appointment/ engagement, paid or otherwise and shall not engage himself/herself in private practice of any kind during the period of contract.

(e) Engaging of the candidate shall purely be contractual arrangement and he/she shall have no right against the post whatsoever and shall not be entitled to any other benefit except salary as mentioned above;

(f) The services of the candidate shall be discontinued by giving one month's notice from either side at any time.

(g) There shall be no Vigilance/Court case /Disciplinary action/Criminal case should be pending against the candidate. The candidate to be engaged shall have to execute an agreement with the HOD of the concerned department, in the form of agreement.

(h) Self attested copies of all the relevant documents to be attached.



## APPLICATION FORMAT

Application for the post of **ASSOCIATE TOWN AND COUNTRY PLANNER (Fresh or Retiree on contract basis)** in the NCR Planning and Monitoring Cell, Department of Urban Development, GNCTD.

1. Name of the Applicant: \_\_\_\_\_
2. Father's Name \_\_\_\_\_
3. Date of Birth \_\_\_\_\_
4. Date of Retirement \_\_\_\_\_  
(in case of retiree)
5. Name of Post from \_\_\_\_\_  
Which retired
6. Name of Deptt/Ministry \_\_\_\_\_  
Govt.Organisation/PSU etc.
7. Post Pay Band at the \_\_\_\_\_  
time of retirement
8. Last Pay drawn at the \_\_\_\_\_  
time of retirement
9. Address for Correspondence \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Pin code:- \_\_\_\_\_
10. Current Pension details \_\_\_\_\_
11. Mobile No.: \_\_\_\_\_
12. Email id: \_\_\_\_\_
13. Educational Qualification: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Self-Attested  
Recent Passport  
size photograph

14. Service Details:

Sl. No	Name of Department were service rendered	Post Held	Period of service		Total period of service
			From	To	
1					
2					
3					
4					

**Declaration:-** I \_\_\_\_\_ S/o \_\_\_\_\_, do hereby certify that the above information is true and correct to the best of my knowledge and belief. Further, there is no criminal / vigilance enquiry / proceedings pending or likely to be contemplated against me as on date

Place:

(Signature of Applicant)