

**GOVERNMENT OF NCT OF DELHI
DEPARTMENT OF URBAN DEVELOPMENT
DELHI SECRETARIAT, I.P. ESTATE
NEW DELHI-110002**

F. 18(635)/A/U.D. /Plg/2022-23/ 5338 -

Dated: 16/01/24

ADVERTISEMENT

Applications are invited from willing and eligible candidates for filling up of one (01) **post of GIS Expert** in the Pay Level-7 of Pay Matrix of Rs.44,900-1,42,400 and one (01) **post of GIS Digitization Operator** in the Pay Level-4 of Pay Matrix of Rs.25,500-81,100 respectively on contractual basis for a period of one year, extendable beyond one year on satisfactory performance, in National Capital Region Planning and Monitoring Cell, Urban Development Department, GNCTD. The qualifications and experience for the said posts are as under:

S.No.	Post	Educational Qualifications and Experience
1	GIS Expert	1) Post Graduate Degree in Remote Sensing / GIS / Geo-Informatics 2) Graduate in any stream with preference for Urban / Regional Planning 3) Experience of 04 years in relevant field.
2	GIS Digitization Operator	1) Graduate in Maths, Science, Geography, Geology, Environmental Science or Computer Applications/ Diploma in Engineering from a recognized University or Institute. 2) Experience in GIS data handling/digitization tools like Arc Info, Arc Editor, Arcview, Auto CAD, Mapinfo etc. Exposure to Digital Image Interpretation and spatial data conversion.

General Instructions:

The terms & conditions of appointment are available on the website: udd.delhi.gov.in. Candidates are advised to apply in the prescribed application form available on the website of this department.

The filled-in application form along with self certified copies of documents in support of educational qualification, experience claimed may be emailed at ncrpmud@gmail.com along with hardcopy to Dy. Director (Plg.), Urban Development Department, Planning Branch, Ground Floor, Behind Reception Block, Delhi Secretariat, I.P.Estate, New Delhi 110002 by 12th February, 2024. The applications received after due date will not be entertained.


Dy. Director (Plg.)

दिल्ली सरकार
शहरी विकास विभाग
दिल्ली न्यायपालिका, इन्टरप्रिटेट एक्टेट
नई दिल्ली-110002

पत्र सं. एफ. 18(635)/ए/यू.डी./2022-23/5338

दिनांक : 16/01/24

विज्ञापन

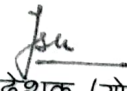
राष्ट्रीय राजधानी क्षेत्र योजना और निगमानी बेल, शहरी विकास विभाग, दिल्ली सरकार में जीआईएस विशेषज्ञ के एक पद, पेटन स्तर-7 के पेटन मैट्रिक्स रु.44,900-1,42,400 (7वें पेटन आयोग के अनुसार) तथा जीआईएस डिजिटलीकरण ऑपरेटर के एक पद, पेटन स्तर-7 के पेटन मैट्रिक्स रु.25,500-81,100 (7वें पेटन आयोग के अनुसार) कमशः अनुबंध के आधार पर इच्छुक और योग्य उम्मीदवारों से आवेदन पत्र आमंत्रित किए जाते हैं। यह पद एक वर्ष के अनुबंध के आधार पर होगा तथा संतोषजनक प्रदर्शन पर अनुबंध आगे भी बढ़ाया जा सकता है। उपरोक्त पदों के लिए योग्यता व अनुभव निम्नानुसार है।:

क्रमांक	पद	शैक्षणिक योग्यता व अनुभव
1	जीआईएस विशेषज्ञ	1) रिमोट सेंसिंग/जीआईएस/जियो-इंफॉर्मेटिक्स में पत्र स्नातक डिग्री। 2) किसी भी विषय में स्नातक, प्राथमिकता शहरी/क्षेत्रीय योजना के लिए। 3) संबंधित क्षेत्र में 04 वर्ष का अनुभव।
2	जीआईएस डिजिटलीकरण ऑपरेटर	1) किसी मान्यता प्राप्त विश्वविद्यालय या संस्थान से गणित, विज्ञान, भूगोल, भूविज्ञान, पर्यावरण विज्ञान या कंप्यूटर अनुप्रयोग में स्नातक/इंजीनियरिंग में डिप्लोमा। 2) आर्क ड्राफ्ट, आर्क एडिटर, आर्कव्यू, ऑटो कैड, मैपइंफो आदि जैसे जीआईएस डाटा हैंडलिंग डिजिटलीकरण टूल में अनुभव। डिजिटल इमेज इंटरप्रिटेशन और स्थानिक डाटा रूपांतरण का अनुभव।

आमान्य निर्देश :

नियुक्ति के नियम और शर्तें वेबसाइट: udd.delhi.gov.in पर उपलब्ध हैं। उम्मीदवारों को सलाह दी जाती है कि वे इस विभाग की वेबसाइट पर उपलब्ध निर्धारित आवेदन पत्र में आवेदन करें।

अपनी शैक्षणिक योग्यता तथा कार्य अनुभव के दस्तावेजों की स्वयं-प्रमाणित प्रतियों के साथ भरे हुए आवेदन पत्र को ncrpmcud@gmail.com पर ईमेल करें तथा हार्डकापी उप निदेशक (योजना), शहरी विकास विभाग, योजना शाखा, भूतल, रिसेप्शन ब्लाक के पीछे, दिल्ली न्यायपालिका, इन्टरप्रिटेट एक्टेट, नई दिल्ली-110002 में 12 फरवरी 2024 तक जमा कराएं। अंतिम तिथि के बाद प्राप्त आवेदनों पर विचार नहीं किया जाएगा।


उप निदेशक (योजना)

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APPLICATION FORMAT

Application for the post of **GIS Expert / GIS Digitization Operator on Contract Basis**
in the NCR Planning and Monitoring Cell, Department of Urban Development, GNCTD.

1. Name of the Applicant: _____
2. Father's Name _____
3. Date of Birth _____
4. Address for
Correspondence _____
Pin code:- _____
5. Mobile No.: _____
6. Email id: _____
7. Educational Qualification:

Self-Attested
Recent Passport
size photograph

S.No.	Degree/Diploma	Board/University	Year of passing

8. Experience Details:

Sl. No	Name of Department where service rendered	Post Held	Duties Performed	Period of service		Total period of service
				From	To	
1.						
2.						
3.						
4.						

Declaration:- I _____ S/o _____, do
hereby certify that the above information is true and correct to the best of my knowledge and
belief. Further, there is no criminal / vigilance enquiry / proceedings pending or likely to be
contemplated against me as on date

Place:

(Signature of Applicant)

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TERMS AND CONDITIONS

(A) SELECTION CRITERIA

The Selection of willing and eligible candidates for filling up of one post of GIS Expert on contract basis in NCR Planning & Monitoring Cell, Department of Urban Development, GNCTD shall be made by the Selection Committee through Interview who will recommend a panel of suitable candidates from amongst the applicants.

(B) Educational Qualifications and Experience:

- 1) Post Graduate Degree in Remote Sensing / GIS / Geo-Informatics
- 2) Graduate in any stream with preference for Urban / Regional Planning
- 3) Experience of 04 years in relevant field,

(C) TERMS AND CONDITIONS OF APPOINTMENT

- (a) The engagement of the candidate shall initially be for a period of one year which can be extended beyond one year on satisfactory performance after the approval of the Competent Authority. The extension beyond one year on every occasion shall be with the prior approval of the Competent Authority.
- (b) The pay shall be in the Pay Level 7 of Pay Matrix of Rs.44,900-1.42,400. The candidate entitled to get remuneration at the minimum of respective Level of Pay Matrix i.e. basic salary plus dearness allowance, and no increment and increase in DA shall be allowed during the term of the contract period.
- (c) The candidate engaged on contract basis shall be entitled for leave as per DOP&T Orders, GOI and no leave of any other kind will be admissible. In case of availing leave beyond this limit, his/her salary shall be deducted on pro rata basis;
- (d) The candidate engaged on contract basis shall observe office hours as per the norms of the department /organization in which he/she shall be engaged. Further, he/she shall devote his whole time to his duties during the period of contract and shall not accept any other appointment/ engagement, paid or otherwise and shall not engage himself/herself in private practice of any kind during the period of contract.
- (e) Engaging of the candidate shall purely be contractual arrangement and he/she shall have no right against the post whatsoever and shall not be entitled to any other benefit except salary as mentioned above;
- (f) The services of the candidate shall be discontinued by giving one month's notice from either side at any time.
- (g) There is no criminal / vigilance enquiry / proceedings pending against the candidate.
- (h) Copy of all relevant documents to be attached.

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TERMS & CONDITIONS

(A) SELECTION CRITERIA

The Selection of willing and eligible candidates for filling up of one post of GIS Digitization Operator on contract basis in NCR Planning & Monitoring Cell, Department of Urban Development, GNCTD.

(B) EDUCATIONAL QUALIFICATIONS AND EXPERIENCE:

- (i) Graduate in Maths, Science, Geography, Geology, Environmental Science or Computer Applications/ Diploma in Engineering from a recognized University or Institute.
- (ii) Experience in GIS data handling/digitization tools like Arc Info, Arc Editor, Acview, Auto CAD, Mapinfo etc. Exposure to Digital Image Interpretation and spatial data conversion.

(C) TERMS AND CONDITIONS OF APPOINTMENT

- a) The engagement of the candidate shall initially be for a period of one year which can be extended beyond one year on satisfactory performance after the approval of the Competent Authority. The extension beyond one year on every occasion shall be with the prior approval of the Competent Authority.
- b) The pay shall be in the Pay Level-04 of Pay Matrix Rs.25,500-81,100. The candidate entitled to get remuneration at the minimum of respective Level of Pay Matrix i.e. basic salary plus dearness allowance, and no increment and increase in DA shall be allowed during the term of the contract period.
- c) The candidate engaged on contract basis shall be entitled for leave as per DOP&T Orders, GOI and no leave of any other kind will be admissible. In case of availing leave beyond this limit, his/her salary shall be deducted on pro rata basis;
- d) The candidate engaged on contract basis shall observe office hours as per the norms of the department /organization in which he/she shall be engaged. Further, he/she shall devote his whole time to his duties during the period of contract and shall not accept any other appointment/ engagement, paid or otherwise and shall not engage himself/herself in private practice of any kind during the period of contract.
- e) Engaging of the candidate shall purely be contractual arrangement and he/she shall have no right against the post whatsoever and shall not be entitled to any other benefit except salary as mentioned above;
- f) The services of the candidate shall be discontinued by giving one month's notice from either side at any time.
- g) There is no criminal / vigilance enquiry / proceedings pending against the candidate.
- h) Copy of all relevant documents to be attached.